



## **First Annual General Meeting**

Tuesday, 25 September at 12.30-1.30pm,

The Boardroom, Donald Whitehead Building; Level 1; DW-101,

La Trobe University, Bundoora, VIC.

### **AGENDA**

- 1. Welcome and introduction**
- 2. Report of the Chair\***
- 3. Financial Report\***
- 4. Matters arising from these reports not otherwise on the agenda**
- 5. ACUR Constitution**
  - a. Organisational issues: Executive Committee and Steering Group (Constitution items 15 & 16)
  - b. Categories of membership (see separate paper) (Constitution Items 4 & 5)
  - c. Further Issues arising from Constitution [to be notified before the meeting]
  - d. Ratification of Constitution
- 6. Establishment of Executive Committee**
  - a. Elected positions and non-elected (co-opted) positions (see Constitution Item 17 for Election procedure)
  - b. Nominations for Elected Positions
    - i. ACUR Chair
    - ii. Vice Chair
    - iii. Treasurer
    - iv. New Zealand Representative
    - v. Student Representative
    - vi. Communications
  - c. Co-opted positions for note
    - i. Executive Officer
    - ii. 2018 Conference Coordinator
    - iii. 2019 Conference Coordinator

**7. Membership fees**

- a. To consider feedback on proposed fees (Draft Business Plan page 4)

**8. Conferences**

- a. Revised conference hosting proposal document
- b. Conferences reports
  - i. 2018
  - ii. 2019
- c. General conference issues

**9. Newsletter Report (URNA)\***

**10. Any other business**

\*Brief reports will outline where we're up to and any issues.

**Associated documents:**

1. ACUR Constitution
2. Categories of membership
3. Draft Business Plan
4. Revised Conference hosting proposal document